

BOARD OF TRUSTEES

Minutes of a special meeting of the Board of Trustees held on Friday, 12 December 2008, at 1030 hrs in the Board Room at the Ulster Folk and Transport Museum.

Trustees Present:

Mrs Margaret Elliott	(Chairman)
Mr Dan Harvey	(Vice-Chairman)
Dr Alastair Walker	
Dr Brian Scott	
Mr Pat Carvill	
Ms Anne Peoples	
Mr Neil Bodger	
Ms Linda Beers	
Lt Col Harvey Bicker	
Dame Geraldine Keegan	
Mrs Wendy Osborne	
Mr Tom Shaw	
Mr Joe Kelly	
Dr Richard McMinn	
Mr David Moore	

In Attendance:

Mr Tim Cooke	(Chief Executive)
Dr Jim McGreevy	(Director of Collections & Interpretation)
Mrs Jude Helliker	(Director of HR & Organisational Development)
Mrs Joanne Sloan	(Acting Director of Finance & Planning)
Mr Marshall McKee	(Director of Operations)
Mr Paddy Gilmore	(Acting Director of Marketing, Trading and Communications)
Mr John Gilmour	(Director of Development)
Mr Oliver McKenna	(Business Planning Manager)
Ms Heather Henning	(Committee Secretary)

1. APOLOGIES

None.

2. DRAFT CORPORATE STRATEGY 2009-12

The Chief Executive outlined how the Corporate Strategy 2009-12 had been redrafted following comments by the Board of Trustees at its meeting on 29 November. Following a review of the revised document, the Board of Trustees indicated their broad approval of the strategy subject to some redrafting comments. It was agreed that any specific drafting comments, from individual Trustees, would be relayed directly to the Business Planning Manager.

3. DRAFT BUSINESS PLAN 2009-10

The Chief Executive said that draft Business Plan 09-10 was the first year of the implementation of the Corporate Strategy 09-12 and explained that the themes and content of the Business Plan had been broadly matched with the Corporate Strategy. Having discussed various aspects of the revised document, Trustees again indicated their broad approval of the business plan subject to some drafting comments. It was agreed that any specific drafting comments, from individual Trustees, would be relayed directly to the Business Planning Manager. The Chief Executive also noted Mrs Osborne's recommendations regarding the future introduction of a Volunteering Programme.

The Chief Executive said that the next step in the process would be to enter into dialogue with DCAL prior to formally submitting both documents for approval. The Chief Executive hoped to be able to bring a response from DCAL to the draft Corporate Strategy 09-12 and draft Business Plan 09-10 to the next Board meeting together with the high level financial breakdown for the Business Plan. Trustees noted there was also a requirement to go to public consultation with the Corporate Strategy.

4. APPROVAL OF LOANS

The Board formally approved the request for a number of loans to and from the museum's collection (archive copy attached to minutes).

5. BUSINESS OF CHAIRMAN

5.1 Appointment of Chairman of National Museums Northern Ireland

Mrs Elliott said it was her pleasure to announce that Mr Dan Harvey had been appointed as the new Chairman of National Museums Northern Ireland for a 5 year term. On behalf of fellow Trustees, the Executive, staff and museum users, Mr Harvey acknowledged the debt owed to Mrs Elliott by National Museums Northern Ireland to whom she had left a substantial legacy of public benefit.

6. ANY OTHER BUSINESS

None.

7. DATE, TIME AND VENUE OF NEXT MEETING

The next meeting of the Board of Trustees will be held on Friday 13 February 2008, at 1130 hrs, in the Board Room at the Ulster Folk and Transport Museum.

Signed:.....

Date:.....

Copied to: Those Present and File.