

MUSEUMS AND GALLERIES OF NORTHERN IRELAND
BOARD OF TRUSTEES

Minutes of a meeting of the Board of Trustees held on Friday 30 April 2004 at
Galgorm Manor, Ballymena.

Present: Mrs M Elliott (Chairman)

Sir K Bloomfield

Mr T Shaw

Mr H Bicker

Miss L Beers

Dr A Walker

Ms W Osborne

Ms P Flanagan

Mr M Adair

Mr D Harvey

In attendance: Mr T Cooke (Chief Executive)

Mrs K O'Dowd (Director of Finance)

Mr M McKee (Director of Operations)

Mr J Gilmour (Director of Development)

Mrs H Henning (Committee Secretary)

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr S Neeson, Professor E McLaughlin, Mr B
Montgomery and Dame G Keegan.

2. APPROVAL OF MINUTES OF MEETING HELD ON 27 February 2004

The minutes of the meeting held on 27 February 2004, previously circulated to Board
members, were agree, subsequently adopted by the Board and signed by the
Chairman.

3. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27 February 2004

There were no matters arising from the minutes of the Board meeting held on 27
February 2004.

4. CHAIRMAN'S BUSINESS

None.

5. BUSINESS OF EXECUTIVE

5.1 Executive Summary

The Board of Trustees noted the Executive Summary for April 2004 which highlighted progress on key issues, significant achievements and key targets for May and June.

5.2 Business Plan 2004/2005 - Update

This item was reported under “Reserved Business” pending agreement of the plan.

The remaining business of the Executive resulting from various presentations made to the Trustees was reported under “Reserved Business”.

6. TRUSTEES’ SUB-COMMITTEES

6.1 Staffing Committee

6.1.1 Approval of minutes of meeting held on 10 February 2004

The Board of Trustees approved the minutes of the Staffing Committee meeting held on 10 February 2004.

6.1.2 Approval of minutes of meeting held on 26 March 2004

The Board of Trustees approved the minutes of the Staffing Committee meeting held on 26 March 2004.

6.2 General Purposes and Finance Committee

6.2.1 Approval of minutes of meeting held on 26 March 2004

The Board of Trustees approved the minutes of the General Purposes and Finance Committee meeting held on 26 March 2004.

7. Whowhatwherewhenwhy (W5)

7.1 Minutes of W5 Board meeting held on 20 February 2004

The Board of Trustees noted the minutes of the W5 Board meeting held on 20 February 2004.

7.2 Minutes of W5 Board meeting held on 26 March 2004

The Board of Trustees noted the minutes of the W5 Board meeting held on 30 January 2004.

7.3 Verbal report of W5 Board meeting held on 23 April 2004

This item was discussed under “Reserved Business” as it was deemed by the Board to contain commercially sensitive information.

8. ANY OTHER BUSINESS

None.

9. DATE, TIME AND VENUE OF NEXT MEETING

The date of the next meeting was set for Friday, 25 June 2004. The time and venue of the meeting to be confirmed.